

## Rapid Outcomes from Agricultural Research (ROAR) Proposal Template

### Overview

Welcome to FFAR's Online Proposal Submission System for the Rapid Outcomes from Agricultural Research program. All information submitted through proposalCENTRAL is confidential.

The **Cover Page** should not exceed one page in length and should contain all of the bolded headings outlined below.

An **Abstract and Keywords** are required as part of the proposalCENTRAL application process.

The **Research Project Description** should **not exceed six pages** in length (Calibri or Times New Roman, 11pt font, single spaced, 1 inch margins, figures included, bibliography excluded). The required sections for the Research Project Description are outlined below and bolded headings should be replicated in the document you submit to clearly identify those sections for reviewers. You should answer/address the italicized prompts under each heading. If you have any content questions, please contact the FFAR Scientific Program Director who invited you to submit a full proposal.

Please provide a short (not to exceed one page) **Budget Narrative** describing your project, FFAR funds and the matching funds to be provided for this project.

Please save documents in Microsoft Word or Adobe PDF format prior to uploading.

*Please note: Institution and contact information may disappear from the website when saved, however this information will be retained*

If you have technical questions related to the site, please contact proposalCENTRAL.

## Project Presentation (Optional)

The Project Presentation PowerPoint should be no more than three slides that provide an overview of the proposed project. The presentation will be used to describe the project to the Board of Directors. If necessary, please label the presentation with a “Confidential” footnote.

## Cover Page Template

**Project Title**

**Principal Investigator(s)**

**Total Project Budget** (includes FFAR funds and matching funds)

**Proposed Project Start Date**

**Project Duration (months)**

## Research Project Description Template (not to exceed 6 pages)

### **Background**

(up to 1 page maximum, Calibri or Times New Roman, 11pt font, single spaced, 1 inch margins)

*Describe the nature of the pest or pathogen threat.*

*Describe any history of previous outbreaks, as well as gaps in outbreak preparedness and response.*

*Explain how the potential threat has regional and/or national implications and substantial economic implications.*

*Explain how the threat is acute in nature.*

*Why is FFAR uniquely positioned to fund this project versus other Federal agencies or non-governmental funding organizations?*

### **Project Description**

(up to 3 pages, Calibri or Times New Roman, 11pt font, single spaced, 1 inch margins)

*What are the aims and objectives for this project?*

*What research gaps will be addressed by this project?*

*What methods will be used to achieve those aims and objectives?*

*How will you monitor and evaluate progress of the project? What are the major project milestones?*

*What risks could inhibit the success of the project and how will you avoid/overcome them?*

*Who will conduct the work and what are their qualifications?*

*How will you disseminate the results of this research during the project, as well as after the ROAR grant has ended?*

*If animals are involved, please describe IACUC approval*

**Potential Impacts, Expected Outcomes and Dissemination of Results**

(up to 1 page, Calibri or Times New Roman, 11pt font, single spaced, 1 inch margins)

*What tangible outcomes will result from this project?*

*How will the results of this research impact the food and agriculture community?*

*How will you identify funding beyond FFAR’s initial investment to continue this work?*

*If applicable, how will you implement or incorporate results and/or products into existing agricultural production systems?*

**Data Access and Funding Partners for Matching Funds Requirement**

(up to 1 page, Calibri or Times New Roman, 11pt font, single spaced, 1 inch margins)

*How will the grantee manage and disseminate data generated by this project? Describe the data type, format, storage/preservation, means of sharing and public access, strategy for monitoring and reporting on data access, roles and responsibilities of project personnel in the data access plan, and how costs of the data access plan will be managed.*

*Please list committed funding partners in the table below along with the funding amount. Please describe, in a few words, the relationship with the co-funding group in regard to the project. Please also fill out and upload the Budget and Matching Funds Worksheet to provide details of cash and in-kind matching funds. Funds must correspond to particular line items in the Budget Summary and accompanying Budget Justification. Matching funds CANNOT come from a Federal source.*

<b>Funding Partners</b>	<b>Committed Matching Fund Amount (USD)</b>	<b>Relationship / Interest from Partner</b>

## Budget Narrative

Please provide a short (not to exceed one page) budget narrative describing your project, FFAR funds and the matching funds to be provided for this project. The narrative should discuss how the budget specifically supports the proposed project activities. Additionally, the narrative should explain how budget lines are necessary and reasonable to achieve project objectives. All costs must be fully explained and justified.

## Letters of Support (optional)

If the project requires expertise and resources outside of your institutional capacity, please provide Letters of Support from your collaborators. The letters should be specific to the project being proposed.