Final Progress Report

As part of closing out a FFAR grant, grantees must complete a Final Progress Report using the template below. The report must be submitted to FFAR within 90 days of the End Date of the grant and should be submitted through FFAR's grant management system.

The Final Progress Report communicates the cumulative results and major accomplishments of the funded grant research, including accomplishment for each aim and whether all research aims were fully completed. FFAR uses the content of the Final Progress Report to inform Congress, the Advisory Board, and other stakeholders on the successes, impacts and value of funding unique partnerships to support innovative science addressing today's food and agriculture challenges. If a question is not applicable to the project, please insert "Nothing to report."

Grant Information	
Award Program	Click or tap here to enter text.
Grant ID	Click or tap here to enter text.
Project Title	Click or tap here to enter text.
Grant Start Date	Click or tap here to enter text.
Grant End Date	Click or tap here to enter text.
Total Budget	Click or tap here to enter text.
Matching Funder(s)	Click or tap here to enter text.
Final Report Date	Click or tap here to enter text.
Project Director/Principal Investigator Information	
Full Name	Click or tap here to enter text.
Email	Click or tap here to enter text.
Phone	Click or tap here to enter text.
Collaborators	Click or tap here to enter text.
Grantee Organization Information	
Organization Name	Click or tap here to enter text.
Address	Click or tap here to enter text.
City, State Zip	Click or tap here to enter text.
EIN	Click or tap here to enter text.

Authorized Signing Official Information	
Name	Click or tap here to enter text.
Email	Click or tap here to enter text.
Phone	Click or tap here to enter text.

1. General Information

1.1. Please list the geographic location(s) – city, state, congressional district - where the work was conducted. If the work was conducted outside of the US, please list the city and country.

Click or tap here to enter text.

1.2. How many new jobs were created because of the grant funding?

Click or tap here to enter text.

1.3. How many jobs were maintained because of the grant funding?

Click or tap here to enter text.

1.4. Have there been any changes to your organization's IRS 501(c)(3) non-profit status since you were awarded the grant? If yes, please explain.

Click or tap here to enter text.

1.5. Has your organization undergone a recent name change? If so, please provide the new name of your organization.

Click or tap here to enter text.

2. Scientific Report

2.1. Public Abstract (up to 500 words): The abstract should be 'stand-alone' and is intended for a general audience. It should be a concise overview/summary of the importance of the project, the issues that the project addressed, and the key findings of the project. The abstract should also clearly state how the results of the project help to address important needs in U.S. food and agriculture systems.

Click or tap here to enter text.

2.2. Provide a description or interpretation of how the key findings of the project can be used by the agriculture community. It is important the PI identifies how these

findings have been, or may be, adopted or adapted in U.S. agriculture and food systems. If the findings cannot yet be applied, this section should address how they can be used to guide future planning or decision-making (up to 1,000-word limit).

Click or tap here to enter text.

2.3. Research Outcomes/Impact (up to 1,500-word limit). The primary goal here is to answer questions such as "How did this project lead to improvements in U.S. agriculture and food systems?" or "How can the findings of this study guide or make improvement in future investigations and research?" Outcomes should be explained and classified in one of the following ways:

a) potential outcomes, i.e., findings, results, or recommendations that could impact U.S. agriculture and food systems, if used;

b) b. intermediate outcomes, i.e., how the findings, results, or recommendations have been used by others to influence practices, legislation, research/product design, training and so forth; and

c) c. end outcomes, i.e., how findings, results, or recommendations have contributed to documented reductions in work-related morbidity, mortality, and/or exposure.

Click or tap here to enter text.

2.4. What were the goals/specific aims of the project? If the approved application lists milestones/target dates for important activities or phases for this reporting period, identify these milestones and dates, as well as show actual completion dates or the percentage of completion of milestone targets. (up to 1,500-word limit)

Click or tap here to enter text.

2.5. Have any of the major goals/specific aims or milestones for the project changed since the award? If so, please list the goal(s) that have changed and provide justification for the change from the approved goals. (up to 500-word limit)

Click or tap here to enter text.

2.6. What was accomplished under the goals/specific aims or milestones for the project? Please describe in detail, 1) major activities; 2) specific objectives; 3) significant results, including major findings, developments, or conclusions (both positive and negative); and 4) key outcomes or other achievements. Include a

discussion of stated goals not met. The emphasis in reporting in this section should focus on accomplishments. In the response, emphasize the significance of the findings to the scientific field. This section can be as technical as the PI would like. (up to 5,000-word limit)

Click or tap here to enter text.

2.7.   Discuss efforts taken to ensure the approach is scientifically rigorous. Include approaches taken to ensure robust and unbiased results.

Click or tap here to enter text.

2.8.   List key stakeholders that could be served by results of this project.

Click or tap here to enter text.

2.9.   How have the results of this reporting period been disseminated to communities of interest? Describe how the results have been disseminated to communities of interest. Include any outreach activities that have been undertaken to reach members of communities who are not usually aware of such activities, to enhance public understanding and increase interest in learning and careers in science, technology, and the humanities. Reporting the routine dissemination of information (e.g., websites, press releases) is not required. For awards not designed to disseminate information to the public or conduct similar outreach activities, a response is not required; the grantee should write "nothing to report." A detailed response is only required for awards or award components that are designed to disseminate information to the public or conduct similar outreach activities. Note that scientific publications and sharing research sources will be reported under Information Products. (up to 1,000-word limit)

Click or tap here to enter text.

2.10.   Describe challenges or delays encountered during project and actions that were taken to resolve them. Only describe significant challenges that may have impeded the research and emphasize their resolution. (up to 500-word limit)

Click or tap here to enter text.

2.11.   What opportunities for training and professional development has the project provided during this reporting period? If the research is not intended to provide training and professional development during this period, state "Nothing to Report." For all projects reporting graduate student and/or post-doctoral

participants, grantees are encouraged to describe how Individual Development Plans (IDPs) are used to help manage the training for those individuals. (up to 500-word limit)

Click or tap here to enter text.

2.12. Please indicate the number of undergraduate and graduate students, post-doctoral scholars, or other educational components involved during this reporting period. If other education components are involved, please describe them in detail. (up to 500-word limit)

Click or tap here to enter text.

3. Information Products

3.1. Please list the type(s) of information products (e.g., scholarly publications, reports or monographs, workshop summaries or conference proceedings, video, audio, images, models, software, curricula, instruments or equipment, intervention, etc.) produced during the project resulting directly from the FFAR award.

Click or tap here to enter text.

3.2. Please provide a list of citations for the information products produced during the project.

Click or tap here to enter text.

3.3. Are there publications or manuscripts accepted for publication in a journal or other publication (e.g., book, one-time publication and monograph) during the project resulting directly from the FFAR award? If yes, please provide citation.

Click or tap here to enter text.

3.4. Website(s). List the URL for any internet site(s) that disseminates the research activities. A short description of each site should be provided. It is not necessary to include the publications already specified above.

Click or tap here to enter text.

3.5. Have inventions, patent applications, and/or licenses resulted from the project (U.S. and international)? If yes, indicate the invention, patent application(s), and/or license(s).

	# Filed (Enter Numeric Value)	# Approved (Enter Numeric Value)	Patent Numbers (Separated by commas)
Patents	#	#	Patents
Copyrights	#	#	
Trademarks	#	#	
Inventions	#	#	

3.6. Are any of the information products produced during this grant that are confidential, proprietary, or subject to special license agreements? If so, please list them below and describe why they must remain confidential. Also, note if (and when) you plan to make these data publicly available in the future or if they must remain confidential indefinitely. (up to 500-word limit)

Click or tap here to enter text.

3.7. Beyond depositing information products in a repository, what other activities have you undertaken to ensure that others (e.g., researchers, decision makers, and the public) can easily discover and access the listed information products? What other activities have you undertaken to ensure that other can access and re-use these data in the future?

Click or tap here to enter text.

4. Data Management

4.1. Did the project generate any data? Data generation includes transformation of existing data sets and data from existing resources (e.g., maps and imageries). Please list the data generated for the award.

Click or tap here to enter text.

4.2. If you list multiple data sets, are these data sets related? If so, please provide a short description of how they are related.

Click or tap here to enter text.

4.3.   Please provide copies of relevant metadata records to support FFAR's mission of enhancing the discoverability of FFAR funded project data and information products. Include or attach copies of records and a simple file inventory, if necessary, in a compressed folder.

Click or tap here to enter text.

Certification

The undersigned hereby certifies that to the best of their knowledge and belief, the above report and all supporting documents are true, accurate and complete. I am aware there is a significant penalty for submitting false or misleading information.

By checking the box below, I agree that my electronic signature is legally binding, equivalent to, and has the same validity and meaning as my handwritten signature. I will not claim otherwise.

PI Full Name: Click or tap here to enter text.

☐ PI Electronic Signature: _____ Date: Click or tap to enter a date.

Authorized Signing Official (ASO): Click or tap here to enter text.
☐ ASO Electronic Signature: _____ Date: Click or tap to enter a date.