



## Scientific Program Intern

\*Please note, applications received via Indeed will not be considered. All interested applicants should apply via the link listed in the “Application and Nomination Process” section.

\*This position will be a 1-year limited (with potential for extension) remote role, although candidates located in the Washington, DC metropolitan area are preferred due to potential local travel.

### About FFAR

[The Foundation for Food & Agriculture Research](#) (FFAR), a nonprofit established through bipartisan congressional support in the 2014 Farm Bill, builds public-private partnerships to fund bold research addressing big food and agriculture challenges. FFAR is seeking a talented Scientific Program intern for the summer term (with a possibility of extension). FFAR focuses our work on [six Challenge Areas](#). This position would support the Soil Health Challenge area.

### Position Summary

Strategic soil health research is essential to increasing farmer and rancher productivity and profitability. FFAR supports research that provides a better understanding of what soil health is, how it is measured and how to manage and optimize the sustainable delivery of the ecosystem services that soils provide. We recognize there are several critical challenges and key scientific priority areas through which we can partner with stakeholders to become change agents focused on advancing soil health. Program priorities include the following: resiliency and adaptation, site-specific decision making, well-being, and novel pathways to adoption.

Since 2016, our Soil Health Challenge Area has invested over \$30 million in soil health projects designed to meet the goals articulated by our vision statement: Increasing soil health by building knowledge, fueling innovation and enabling adoption of innovative practices. We are uniquely positioned to exist in a pre-competitive space and to work with a wide range of stakeholders, including nonprofits, foundations, governments, individual researchers and producers, colleges and universities and companies, to address these soil health challenges and opportunities through public/private partnerships.

The Scientific Program Intern will gain experience and education through their mentor by observing and participating in activities that provide broad exposure to a variety of food and agriculture issues and players in Washington, DC and beyond. This position is designed to develop and enhance skills that can be used throughout a career in program development,



the food and agriculture industries or nonprofit management. While subject matter expertise is not a requirement, this is an excellent opportunity for a student interested in a career related to food, health, agriculture or the environment.

### **Duties and Responsibilities:**

The Scientific Program Intern will be an active, contributing member of the FFAR Scientific Program team and gain education through experience and exposure to scientific program management and program administration functions. The intern will achieve significant exposure to the food and agriculture research and policy landscape by observing and participating in meetings within FFAR, with current and potential partners and colleagues in the government, nonprofit, business, and academic sectors. The intern will:

- Support the Soil Health Challenge Area scientific program director in grant processing activities for funding opportunities at FFAR.
- Assist with conducting research that may contribute to outreach materials for the FFAR website and other publications and/or projects.
- Assist in developing processes and researching tools to optimize program management
- Assist in the development of outreach materials, PowerPoints, infographics, etc. to communicate program priorities and impact.
- Attend FFAR-related events and assist staff with meeting and event logistics as needed.
- Develop an understanding of projects, roles, and activities at FFAR as commensurate with the intern's experience, interest and performance.

### **Qualifications:**

- Completion of at least 2 years of college or university education.
- Continuing student at a college or university.
- Excellent communication skills, both oral and written.
- Excellent research skills.
- Knowledge of Microsoft Office suite.
- Strong problem-solving and analytical skills.
- Customer service orientation and experience.
- Knowledge of food and agriculture science and/or policy issues.
- Experience with databases and/or data entry.



### **Travel Requirements:**

This position may require local travel to attend meeting and other activities, when it is safe to do so, to support the intern's educational experience.

**Compensation:** This position is paid by the hour at the minimum wage set by the District of Columbia.

### **Application and Nomination Process**

To express your interest in the FFAR Scientific Program Intern role, please click on the link below and submit the requested information.

[Apply here!](#)

Applications will be actively reviewed on a rolling basis as submitted and will be received until an appointment is made. Applications should consist of a substantive cover letter, resume and a list of four (4) professional references with full contact information. No references will be contacted without the explicit permission of the candidate.

### **Additional Information**

ADA: The physical demands described here are representative of those that must be met by the intern to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This role routinely uses standard office equipment such as computers, telephones, photocopiers, filing cabinets and fax machines.
- This position largely requires a person to sit for periods of time with occasional walking
- This position requires the ability to lift files, open filing cabinets and bend or stand as necessary.
- This position requires the intern to communicate using a phone, computer, keyboard and directly to persons.
- Must be able to lift up to 20 pounds.

### **EEO Statement**

FFAR is an equal opportunity employer. Applicants are considered for positions without regard to race, color, religion, sex, national origin, age, physical or mental disability, genetic information or any other category protected by applicable federal, state or local laws, and



applications are encouraged from individuals who may fall into any such groups, as well as from veterans and uniformed service members.