

# Annual Narrative Report Template

This is for reference only. All reporting takes place on our online platforms.

## Review of Activities and Findings:

- 1) Please share what was accomplished for each objective during this reporting period.
  - For each objective worked on during this reporting period, please describe the major activities or tasks conducted (e.g., lab or field studies, modeling, etc.). Activities are what you did toward meeting the objective during this reporting period. Delineate the response by objective. Clearly denote activities by using language like “We collected samples...”, “We analyzed...”, “We tested...”, “We modeled...”, “We validated...” etc.
  - For each objective worked on during this reporting period, please share the outputs from the work during this reporting period. Outputs are things like findings and deliverables. Delineate the response by objective. Clearly denote outputs by using language like “We found...”, “We showed...”, “We developed...”, etc. If you’d like to complement your narrative with figures, charts and/or tables that showcase or summarize your research findings there will be a spot provided to upload those in question 3.
  - For each research output during this reporting period, please describe the broader relevance for science, producers, industry, government, community organizations, consumers and/or others along the value chain. For example, how can it be used or applied in the near term by these respective groups?
  - Are there any objectives stated for this reporting period that were not fully met?
    - i) If yes, why were you unable to fully meet the objective or objectives during this reporting period?
- 2) Referring to the findings articulated for each objective, were there any unexpected or surprising findings?
  - If yes, please explain why the research findings were unexpected or surprising and what knowledge or information you gained as a result.

- 3) If you'd like to complement your narrative with figures, charts and/or tables that showcase or summarize your research findings please upload as a PDF.
- 4) To your knowledge, during this reporting period, have any of your project's findings been used in product development, to inform policies or to generate informational materials? For example, have the findings been used to recommend practice or management changes, as the basis for policy or legislation changes, as the basis for product design or scaling, or to improve training manuals or other extension outputs?
  - If yes, please share which of your project's findings have been used, to what extent and by whom.

## Annual Project Findings and Outcomes:

- 5) Please share any photos or video clips, especially candid photos and videos, of you and/or your team conducting this research during this reporting period. Specifically, we are looking for images or videos of you and your team conducting research in the field or the lab, engaging with producers or stakeholders, etc.
  - Include a brief caption that describes the photo(s) or video clip(s).
  - Additionally, please note if FFAR should attribute credits to any photographer or institutions for these materials.

By submitting any photos or video through this platform, you grant FFAR the rights and permissions to distribute these materials via the Foundation's various platforms, including but not limited to the FFAR website, social media platforms, newsletters, the annual report, etc. to promote your FFAR-funded research.

## Project Challenges and Troubleshooting:

- 6) We are interested in learning from any challenges you faced. Outside of reasons described in No Cost Extension (NCE) requests if applicable, did you face any unforeseen challenges or delays during this reporting period?
  - If yes, to help us prepare for mitigating similar challenges in the future, please describe the challenge(s) or delay(s) you experienced on this project during this reporting period and your attempts to resolve them.



## Grantee Perspective on Impacts:

- 7) Please share any impacts that your project had during this reporting period that may not have been captured in your responses above. For example, describe any discussions or findings that were particularly impactful. (500 word maximum)